

20180913 - Sprint 1 Retrospective Meeting Minutes

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Attendees: [Adrian Rodriguez](#) [Carlos Vera](#) [Cristian Cepeda](#) [Julian Oscar](#) [Antonio Padilla](#)

Start time: 5PM

End time: 6:20PM

What worked?

- Reliable communication between the team.
- Work was being split evenly among group members.
- Google hangouts is an efficient tool we wish to use moving forward.
- In person meetings were very collaborative and productive.
- Slack integrations are useful (Google Calendar).

What didn't work?

- Daily standups felt like fillers.
- Lack of documents from PO made for lacking user stories.
- Expectations misaligned between development team and PO team.
- Office hours weren't used during this sprint, due to a lack of development user stories.

What needs to be improved?

- Communicate with PO team for clearer goals for semester scope.
- Be more specific with PO team regarding details and vision when going into future meetings, to drive direction.
- Expectations with PO meeting, clear agenda and purpose, with a goal for the meeting.
- Make Tuesday/Thursday meetings more productive, will improve when we have more work.